

Expenses

- 1. Advertising ..... 1. \_\_\_\_\_
- 2. Bad debts (N/A cash basis) ..... 2. \_\_\_\_\_
- 3. Commissions and fees ..... 3. \_\_\_\_\_
- 4. Employee benefits ..... 4. \_\_\_\_\_
- 5. Employee health insurance ..... 5. \_\_\_\_\_
- 6. Other insurance ..... 6. \_\_\_\_\_
- 7. Mortgage interest reported on Form 1098 ..... 7. \_\_\_\_\_
- 8. Other interest ..... 8. \_\_\_\_\_
- 9. Legal and accounting fees ..... 9. \_\_\_\_\_
- 10. Allocation of tax preparation fees ..... 10. \_\_\_\_\_
- 11. Office expense ..... 11. \_\_\_\_\_
- 12. Pension and profit sharing plans ..... 12. \_\_\_\_\_
- 13. Rent, vehicles ..... 13. \_\_\_\_\_
- 14. Rent, equipment ..... 14. \_\_\_\_\_
- 15. Rent, building ..... 15. \_\_\_\_\_
- 16. Repairs and maintenance, building ..... 16. \_\_\_\_\_
- 17. Repairs and maintenance, equipment ..... 17. \_\_\_\_\_
- 18. Repairs and maintenance, vehicles ..... 18. \_\_\_\_\_
- 19. Supplies ..... 19. \_\_\_\_\_
- 20. Payroll taxes ..... 20. \_\_\_\_\_
- 21. Other taxes:

Description

- 21a. \_\_\_\_\_ ..... 21a. \_\_\_\_\_
- 21b. \_\_\_\_\_ ..... 21b. \_\_\_\_\_
- 21c. \_\_\_\_\_ ..... 21c. \_\_\_\_\_
- 21d. \_\_\_\_\_ ..... 21d. \_\_\_\_\_

- 22. Licenses ..... 22. \_\_\_\_\_
- 23. Travel ..... 23. \_\_\_\_\_
- 24. Meals and entertainment (in full) ..... 24. \_\_\_\_\_
- 25. Utilities ..... 25. \_\_\_\_\_
- 26. Wages ..... 26. \_\_\_\_\_
- 27. Management fees ..... 27. \_\_\_\_\_
- 28. Consulting expenses ..... 28. \_\_\_\_\_
- 29. Payroll service ..... 29. \_\_\_\_\_
- 30. Employee vehicle expenses ..... 30. \_\_\_\_\_
- 31. Employee mileage reimbursements ..... 31. \_\_\_\_\_
- 32. Client gifts limited to \$25 each ..... 32. \_\_\_\_\_
- 33. Education and seminars ..... 33. \_\_\_\_\_
- 34. Other:

Description

- 34a. \_\_\_\_\_ ..... 34a. \_\_\_\_\_
- 34b. \_\_\_\_\_ ..... 34b. \_\_\_\_\_
- 34c. \_\_\_\_\_ ..... 34c. \_\_\_\_\_
- 34d. \_\_\_\_\_ ..... 34d. \_\_\_\_\_
- 34e. \_\_\_\_\_ ..... 34e. \_\_\_\_\_
- 34f. \_\_\_\_\_ ..... 34f. \_\_\_\_\_